



Standards Committee of the College of Alberta Denturists

Terms of Reference

Preamble

The Standards Committee is established by the Council of the College of Alberta Denturists (“CAD”):

1. To research recommended standards for the profession in Alberta in all areas of the profession, including but not limited to:
 - 1.1. Patient care
 - 1.2. Clinical Procedures
 - 1.3. Laboratory Procedures
 - 1.4. Materials
 - 1.5. Business Management
 - 1.6. Risk Management
 - 1.7. Quality Assurance
 - 1.8. Ethics & Jurisprudence
2. To advise Council of recommended standards for the profession;
3. To publish Council approved standards;
4. To advise Council of recommended policies to address the administration and duties of the Standards Committee; and
5. To respond to inquiries from the membership regarding standards for the profession.

Committee Membership

The Committee is composed of at least four members, of which the following applies:

- One member of Council
- The Registrar of the College
- Two Regulated Members in Good Standing from the general membership

The Chair shall be selected annually by the Council upon consideration of the Committee’s submitted name from its membership.

The Committee shall be supported by, when necessary:

- CAD Council
- CAD Office Manager
- CAD Privacy Officer
- CAD Administrative Assistant
- CAD Legal Counsel
- Other CAD Committees

Committee Appointment Term

Pursuant to the CAD Bylaws, the term of Committee membership shall be Two (2) years with the possibility of Two (2) subsequent terms, to a maximum of Three (3) consecutive terms.

Meetings

Shall occur at the call of the Chair and whenever possible, with intent to limit the necessity of physical meetings.

Meeting protocols are pursuant to the CAD Bylaws, for procedure and quorum matters.

Reporting

The Standards Committee reports to and makes recommendations to the CAD Council, regarding standards for the profession in Alberta.

Additionally, the Chair of the Committee (or appointed alternate), may make presentations to the general membership at the CAD's Annual General Meeting of Members, at the request of the Council.

Mandate

1. The Standards Committee will make recommendations to Council for standards to be utilized by the profession in Alberta.
2. The Standards Committee will review and make suggestions to the Registration Committee regarding Continuing Competency courses, the Continuing Competency Rules and requirements and maximum hours for each category contained therein.
3. The Standards are to be evidenced-based, and in consideration of a combination of:
 - 3.1. Regulatory Documents pertaining to the Profession as follows:
 - 3.1.1. The *Health Professions Act*
 - 3.1.2. The Denturists Profession Regulation
 - 3.1.3. Schedule 8 of the *Health Professions Act*
 - 3.1.4. The CAD Bylaws
 - 3.1.5. The CAD Code of Ethics
 - 3.1.6. The CAD Standards of Practice
 - 3.2. CAD Policies
 - 3.3. Initial education and post-graduate training for the profession
 - 3.4. Required qualifications for the profession
 - 3.5. Industry standards/equivalent jurisdictional procedures and/or requirements
 - 3.6. Protection of the Public
4. The Council approved standards, will be classified into one of two categories, as follows:
 - 4.1. Recommended Standards for the Profession
 - 4.2. Required Standards for the Profession

Expenses & Remuneration

The Committee Members, (excluding the Registrar), will be remunerated and expenses paid pursuant to the applicable CAD policies.

The Registrar will be remunerated and expenses paid pursuant to the current agreement between the CAD and the Registrar.

These Terms of Reference were approved by Council on November 21, 2008.